



OPPORTUNITY

HUMAN RESOURCES

REFERENCE: 56.2020

Announcement date: 25.11.2020

SUBJECT: Communication - Announcement

O&M CONTRACT MANAGER (M/F)

Our **O&M Business Line** is looking for an **O&M Contract Manager**, who will have the following responsibilities:

- Manage an international portfolio of solar plants, ensuring that all O&M works are undertaken in accordance with the contractual scope, efficiently and effectively;
- Prepare the O&M phase jointly with the local O&M subcontractors in order to ensure an easy and seamless start of the O&M phase;
- Ensure works are organized to maximize performance and safe, reliable and efficient operation of the plants;
- Control and exhaustive follow-up of the contract: communication and meetings with the client, fulfilment of plans, preparation of maintenance plans, monthly reports,...;
- Ensure the implementation and usage of internal processes, systems and H&S best practices;

BUSINESS LINE
O&M

DEPARTMENT
O&M

JOB TITLE
O&M Contract Manager

LOCATION
Porto, Portugal

STARTING DATE
January 2021

- Ensure the day to day interaction between both parties onshore and offshore for the services performance;
- Manages and/ or coordinate external relationships like public authorities, grid operator and others;
- Manages customer relationships and contacts;
- Manages the projects handover between EPC and O&M;
- Coordination, organization and communication with all parts involved in the contract;
- Interaction with EPC Warranty Manager for the reporting and support of Warranty issues;
- Execute the O&M contract within budget and responsible for the Contract P&L.

QUALIFICATIONS:

The ideal candidate will have/ be:

- Electrotechnical Engineering Degree;
- Previous experience in similar functions (preferred);
- Knowledge of maintenance processes;
- Knowledge of medium voltage and power electronics;
- Knowledge of photovoltaic solar energy;
- Knowledge of Microsoft Office;
- English proficiency (mandatory);
- Portuguese proficiency (preferred);
- Availability for international travels.

Key Skills:

- Customer orientation/ Quality of service;
- Practical attitude;
- Responsibility;
- Accuracy;
- Openness to change;
- Team spirit;
- Coordination skills.

If you are interested in this career opportunity,
please send us your CV to
voltaliarecruits@votalia.com, with the subject
“56.2020 – O&M Contract Manager”.

Kind Regards,
Human Resources

